

User Manual For Licencee



Maharashtra State Excise
Government of Maharashtra (India)
Monthly Return Management System



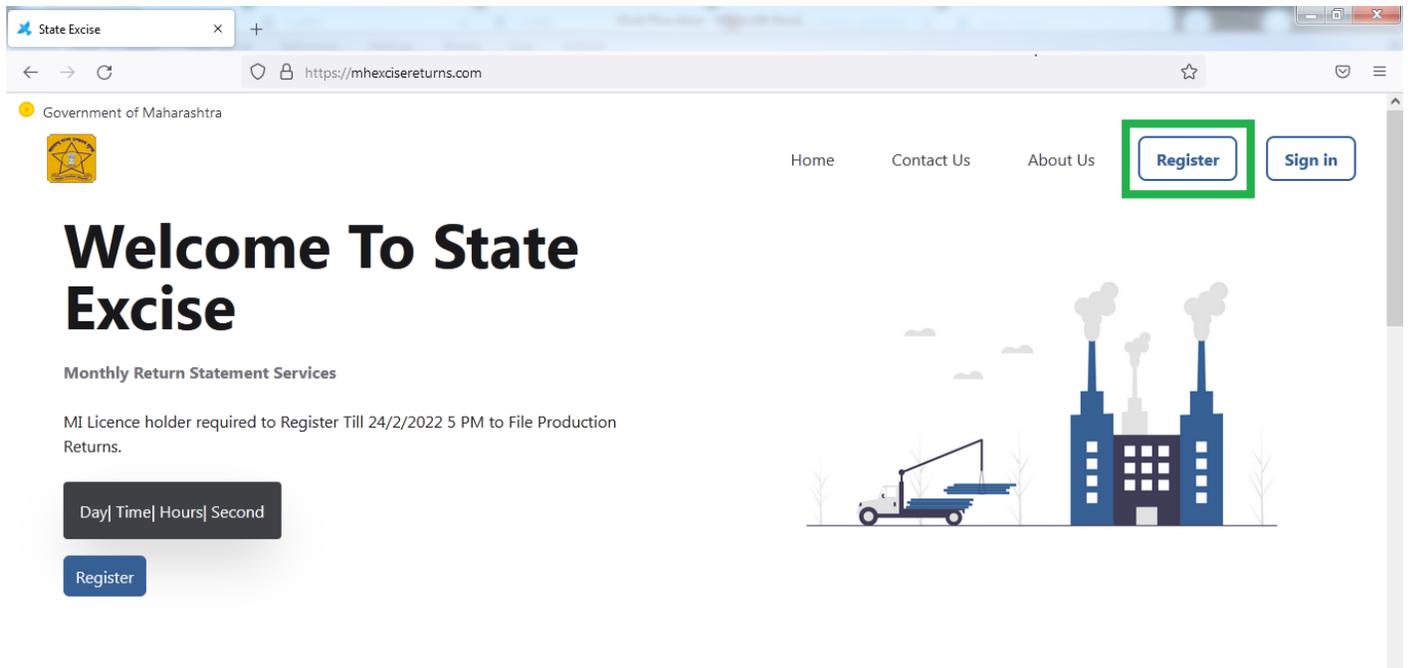
User Manual Monthly Return Management System

Work Flow

1. Registration Process

You can open the portal using the link <https://mhexcisereturns.com/> and click on the “Register” tab to register for Licencee, and follow the steps thereafter

1. Click on Register Button





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2. Select Your District Name

Register

Register - Locate Unit

DISTRICT
Pune ▾

LICENCE TYPE
Select Licence Type ▾

LICENCE NO
Licence No

Next

Already have an account? Sign in instead



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Register

Register - Locate Unit

DISTRICT
Pune ▾

THANE
Mumbai City Mumbai'suburban Thane Raigad Palghar

PUNE
Pune Solapur Ahmednagar

AURANGABAD
Aurangabad Jalna Usmanabad Beed

NAGPUR
Nagpur Gondiya Bhandara Gadchiroli Chandrapur
Wardha

NASHIK
Nashik Jalgaon Dhule Nandurbar

3. Select Licence Type



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Register

Register - Locate Unit

DISTRICT
Pune

LICENCE TYPE
M-I

LICENCE NO
Licence No

Next

Already have an account? Sign in instead

Register

Register - Locate Unit

DISTRICT
Pune

LICENCE TYPE
M-I

MANUFACTURERS
M-I I PLL BRL BRL-Wine

LICENCE NO
Licence No

Next

Already have an account? Sign in instead

3

4. Type Licence No and Click Next Button



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Register

Register - Locate Unit

DISTRICT
Pune

LICENCE TYPE
M-I

LICENCE NO
1

Next

Already have an account? Sign in instead

5. Verify your Unit name tick mark in Check box and click on Next button

Register - Verify Unit

Unit
The Malegaon S.S.K.Ltd Shivnagar
At/Post:Shivnagar-413116 (Malegaon BK), Tal.Baramati,
Dist.Pune, ,
City: , Tal: , District: Pune.

Licence **Excise District**
1 M-I Pune

Yes I have verified, Unit Name, Licence No and Licence Type. I am representing this Unit for monthly production returns filing.

Previous **Next**



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6. Fill Authorized Licencee Person Name, Email ID and Mobile Number, then click on Next Button

Register - Authorized Person to file returns

Unit
The Malegaon S.S.K.Ltd Shivnagar
At/Post.Shivnagar-413116 (Malegaon BK), Tal.Baramati, Dist.Pune, ,
City: , Tal: , District: Pune,

Licence **Excise District**
1 M-I Pune

ENTER YOUR NAME
Karansinh Prakash Raorane

EMAIL
kraorane020@gmail.com
6 Digit Verification code will be sent to your email id

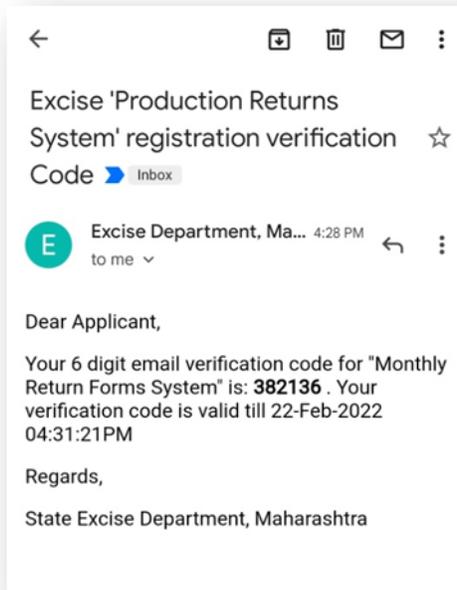
MOBILE NO [10 DIGIT]
9028947883
Another 6 Digit Verification code will be sent to your mobile number

[Previous](#) [Next](#)

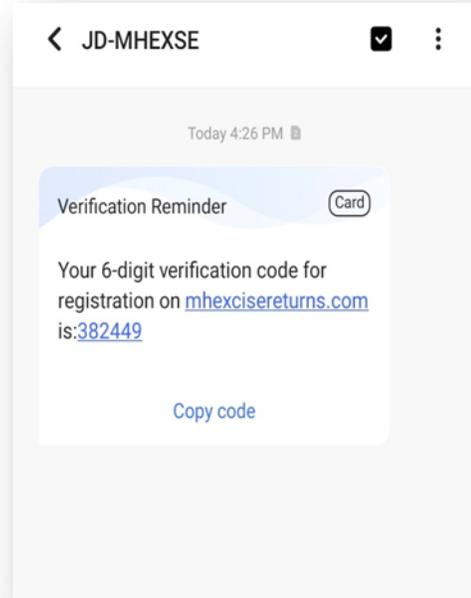


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7. You will get OTP on your mentioned E-mail Id and Mobile No
As shown in below format valid for 5 min only



E-mail OTP



SMS OTP



User Manual Monthly Return Management System

8. Enter your Email and Mobile verification Code(OTP):

Register - Enter 'verification code' sent to your email

Unit
The Malegaon S.S.K.Ltd Shivnagar
At/Post Shivnagar-413116 (Malegaon BK), Tal.Baramati, Dist.Pune, ,
City: , Tal: , District: Pune.

Licence **Excise District**
1 M-I Pune

Authorized Licencee Contact Details
Karansinh Prakash Raorane,
kraorane020@gmail.com, 9028947883

ENTER VERIFICATION CODE (SENT TO EMAIL)
Email Verification Code Resend
Enter 6 digit verification code sent to you email, check inbox/allmail/spam wait for 5 minutes, if you didnt get email, see if you have given correct email id. If your email id is correct and still you have not received verification code, click resend

ENTER VERIFICATION CODE (SENT TO MOBILE PHONE)
Mobile Verification Code Resend
Enter 6 digit verification code sent to your mobile phone, your verification code is valid for 5 minutes. If you have not received your verification code for 5 minutes click on r resend button to get new verification code.

Previous Next



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9. Click on next button after entering email and sms verification code (OTP) As shown in below screen:

Register - Enter 'verification code' sent to your email

Unit
The Malegaon S.S.K.Ltd Shivnagar
At/Post Shivnagar-413116 (Malegaon BK), Tal.Baramati, Dist.Pune, ,
City: , Tal: , District: Pune.

Licence **Excise District**
1 M-I Pune

Authorized Licencee Contact Details
Karansinh Prakash Raorane,
kraorane020@gmail.com, 9028947883

ENTER VERIFICATION CODE (SENT TO EMAIL)
382136 Resend
Email Verificaiton code matched, click next to create login

ENTER VERIFICATION CODE (SENT TO MOBILE PHONE)
382449 Resend
mobile Verificaiton code matched, click next to create login

Previous **Next**



User Manual Monthly Return Management System

10. Create your password as per required format Note down your Password and click on Create Login button As shown in below screen:

Create Login

Unit
The Malegaon S.S.K.Ltd Shivnagar
At/Post:Shivnagar-413116 (Malegaon BK), Tal.Baramati, Dist.Pune, ,
City: , Tal: , District: Pune,

Licence **Excise District**
1 M-I Pune

Authorized Licencee Contact Details
Karansinh Prakash Raorane,
kraorane020@gmail.com, 9028947883

LOGIN ID
MI21001

PASSWORD VIEW
Password
x [letter]
x [digit]
x [special char like @,#,\$,%^,&,*]
x [length 8-15]

REENTER PASSWORD VIEW
Password

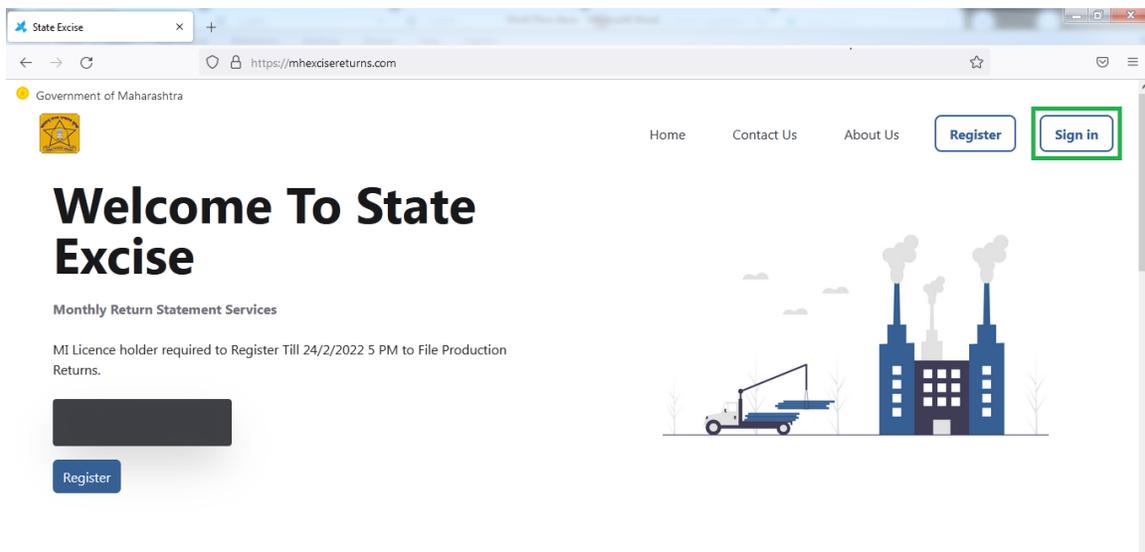
Previous **Create Login**



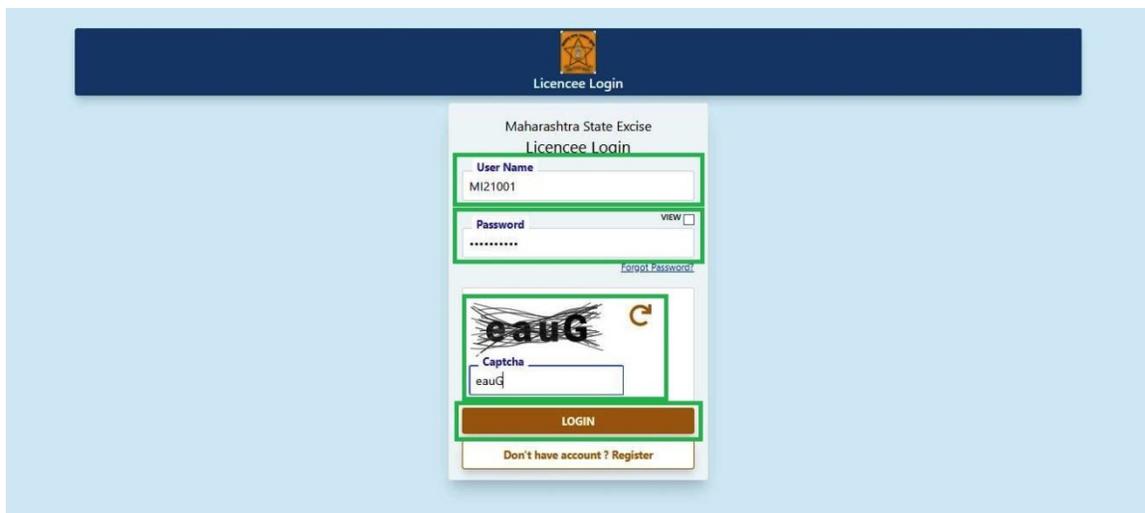
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2. MI Licencee Monthly Returns Form Filling Process

1. Click on Sign In Button, after registration process is over :



2. On Login Screen enter the credentials and click on Login button :





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3. To fill the information of B-Heavy and C-Heavy click on Start Button Respectively :

The screenshot shows the 'Production Management System' interface. On the left is a sidebar with 'Monthly Returns' and navigation links: Dashboard, Profile, History, Noticeboard, and Signout. The main area has a blue header and two white cards. The first card is for 'January, 2022 M-I : B Heavy' with a 'Start' button and a note 'due on 10th February, 2022 Not Submitted'. The second card is for 'January, 2022 M-I : C Heavy' with a 'Start' button and the same note.

4. Please check your details and click on NEXT button :

The screenshot shows the 'Return M-C_B_Heavy' form. At the top, it says 'Maharashtra State Excise Department Production Returns Management' and 'The Malegaon S.S.K.Ltd Shivnagar MI21001 Jan-2022'. A progress bar has 8 steps, with step 1 highlighted. The 'Header information' section contains: 'Name of M-I Unit with Address: The Malegaon S.S.K.Ltd Shivnagar At/Post.Shivnagar-413116 (Malegaon BK), Tal.Baramati, Dist.Pune, Pune', 'Licence ID of Form M-I: MI21001', and 'Form M-C: M-C_B_Heavy'. Below this is a text input field for 'Monthly statement of molasses produced and issued'. At the bottom, it shows 'During the month : Jan-2022', 'Financial Year : APR-2021-MAR-2022', and 'Molasses Production Year : OCT-2021-SEP-2022'. A green 'NEXT' button is at the bottom center.



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5. Fill the information and click on NEXT button :

Maharashtra State Excise Department
Production Returns Management

The Malegaon S.S.K.Itd Shrinagar
MI21001 Jan-2022

Return M-C_B_Heavy

DASHBOARD SIGNOUT

1 2 3 4 5 6 7 8

Total Quantity Available * All values in Metric Tonne

1. SR.NO.:1	2. TYPE OF MOLASSES : B_HEAVY
3. Opening Balance 500	4. Molasses (Produced in Month) 7000
5. Gains due to admixture of water 0	6. Gains due to other causes 0
7. Total (3 + 4 + 5 + 6) 7500.000	

PREVIOUS NEXT

6. Fill the information and click on NEXT button :

Maharashtra State Excise Department
Production Returns Management

The Malegaon S.S.K.Itd Shrinagar
MI21001 Jan-2022

Return M-C_B_Heavy

DASHBOARD SIGNOUT

1 2 3 4 5 6 7 8

Quantity used at the own sugar factory for * All values in Metric Tonne

8. Distillation (Captive consumption only) 6000	9. Cattle-feed 0
10. Other purposes allowed by the collector 0	11. Total (8 + 9 + 10) 6000.000

PREVIOUS NEXT



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7. Fill the information (Export is not applicable for B-Heavy) and click on NEXT button :

Maharashtra State Excise Department
Production Returns Management

The Malegaon S.S.K.Ltd Shivnagar
MII21001 Jan-2022

Return M-C-B_Heavy

1 2 3 4 5 6 7 8

Issued by sales to * All values in Metric Tonne

12. M-II Licences (Purchase, Posses and Sale of Molasses) 0	13. M-II Licences (for Distillation) 1500
14. M-II Licences (for Bonafide Purpose) 0	15. M-II A Licence (Cattlefeed production) 0
16. Total Issued within State (12 + 13 + 14 + 15) 1500.000	17. Export Out of State 0
18. Export Overseas 0	19. Total Issued (11 + 16 + 17 + 18) (11. Tax Qty used @ own sugar fac = 6000.000) 7500.000

PREVIOUS NEXT

MII sales for distillation should be put in field 13, MII sales for other purpose (including cattle feed) should be put in field 12. MII-A sales (bago molasses for cattle feed production) should be put in field 15

8. Fill the information and click on NEXT button :

Maharashtra State Excise Department
Production Returns Management

The Malegaon S.S.K.Ltd Shivnagar
MII21001 Jan-2022

Return M-C-B_Heavy

1 2 3 4 5 6 7 8

Losses * All values in Metric Tonne

20. Losses due to dryage, wastage or other reason 0	21. Other losses (including any quantity of molasses destroyed) 0
22. Total (19 + 20 + 21) (19. Total issued=7500.000) 7500.000	23. Closing balance (7 - 22) (7. Total quantity available=7500.000) 0.000

PREVIOUS NEXT

3

9. Fill the information and click on NEXT button (This information not applicable for B-Heavy) :



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Maharashtra State Excise Department
Production Returns Management

The Malegaon S.S.K.Ltd Shivnagar
MI21001 Jan-2022

Return M-C, C Heavy

DASHBOARD SIGNOUT

1 2 3 4 5 6 7 8

Sale for export outside the Maharashtra State (Columns 17 & 18) **Add +**

Sr No. 1	Collector LetterNo collectorNo	Sanction Date 10-01-2022	Receiver Name xyzalchole.pvt.Lmt	Quantity 12 MT	Remarks -		
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PREVIOUS **NEXT**

10. Check your filled information and click on Done Button :

Maharashtra State Excise Department
Production Returns Management

The Malegaon S.S.K.Ltd Shivnagar
MI21001 Jan-2022

Return M-C, B Heavy

DASHBOARD SIGNOUT

1 2 3 4 5 6 7 8

Header information

Name of M-I Unit with Address: **The Malegaon S.S.K.Ltd Shivnagar At/Post.Shivnagar-413116 (Malegaon BK), Tal.Baramati, Dist.Pune, Pune**
License Number of Form M-I: **MI21001**
Form M-C: **M-C, B_Heavy**

Monthly statement of molasses produced and issued

During the month : **1 of 2022**
Financial Year : **APR-2021-MAR-2022**
Sugar Year of Production : **OCT-2021-SEP-2022**

Total Quantity Available

SrNo.	Type of Molasses	Opening balance Metric Tonne	Quantity of molasses produced during the month Metric Tonne	Gains due to admixture of water for any cause Metric Tonne	Gains due to other causes Metric Tonne	Total Metric Tonne(= 3 + 4 + 5 + 6)
1	B_Heavy	500	7000	0	0	7500.000



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Losses			
Losses due to dryage, wastage or other reason] Metric Tonne	[Other losses including any quantity of molasses destroyed] Metric Tonne	Total Metric Tonne (= 19 + 20 + 21)	Closing balance Metric Tonne (= 7 - 22)
20	21	22	23
0	0	7500.000	0.000

Sale for export outside the Maharashtra State (Columns16, 17 & 18)					
Sl.No.	Collector's sanction Letter No	Collector's sanction date	Name of the Receiving Party	Quantity of Molasses sold	Remarks
1	1	10-01-2022	harshad	0	null

DONE

11. After Completed your process you show below screen :

Maharashtra State Excise Department
Production Returns Management

The Malegaon S.S.K.Ltd Shivnagar
M/21001 Jan-2022

Return M-C_B_Heavy

DASHBOARD SIGNOUT

1 2 3 4 5 6 7 8



Thank You
The Return Was Submitted Successfully

Home